

A modern office interior with large windows overlooking a city. Several people are seated around a table, working on laptops. A large digital display on the wall shows a blue architectural rendering of a building. The office is lit with recessed ceiling lights and a long pendant light hangs over the table.

# Non-GAAP Financial Measures

Q1 2023 Results

April 25, 2023



# Non-GAAP Financial Measures

We have reported our financial results in accordance with generally accepted accounting principles (GAAP). In addition, we have discussed our financial results using the non-GAAP measures described below. We believe these non-GAAP measures allow investors to better understand the trends in our business and to better understand and compare our results. Management regularly uses our supplemental non-GAAP financial measures internally to understand, manage and evaluate our business and make operating decisions. These non-GAAP measures are among the primary factors management uses in planning for and forecasting future periods. Compensation of our executives is based in part on the performance of our business based on these non-GAAP measures. Accordingly, we believe it is necessary to adjust several reported amounts, determined in accordance with GAAP, to exclude the effects of certain items as well as their related income tax effects.

However, these non-GAAP financial measures should be viewed in addition to, and not as a substitute for, the Company's reported results prepared in accordance with GAAP. Our non-GAAP financial measures are not meant to be considered in isolation or as a substitute for comparable GAAP measures and should be read only in conjunction with our Condensed Consolidated Financial Statements prepared in accordance with GAAP.

Reconciliations of these non-GAAP financial measures to the most directly comparable financial measures calculated and presented in accordance with GAAP are set forth below.

## Adjusted Earnings Measures

- Adjusted Net Income (Loss) and Earnings per share (EPS)
- Adjusted Effective Tax Rate

The above measures were adjusted for the following items:

- Restructuring and related costs, net: Restructuring and related costs, net include restructuring and asset impairment charges as well as costs associated with our transformation programs beyond those normally included in restructuring and asset impairment charges. Restructuring consists of costs primarily related to severance and benefits paid to employees pursuant to formal restructuring and workforce reduction plans. Asset impairment includes costs incurred for those assets sold, abandoned or made obsolete as a result of our restructuring actions, exiting from a business or other strategic business changes. Additional costs for our transformation programs are primarily related to the implementation of strategic actions and initiatives and include third-party professional service costs as well as one-time incremental costs. All of these costs can vary significantly in terms of amount and frequency based on the nature of the actions as well as the changing needs of the business. Accordingly, due to that significant variability, we will exclude these charges since we do not believe they provide meaningful insight into our current or past operating performance nor do we believe they are reflective of our expected future operating expenses as such charges are expected to yield future benefits and savings with respect to our operational performance.
- Amortization of intangible assets: The amortization of intangible assets is driven by our acquisition activity which can vary in size, nature and timing as compared to other companies within our industry and from period to period. The use of intangible assets contributed to our revenues earned during the periods presented and will contribute to our future period revenues as well. Amortization of intangible assets will recur in future periods
- Non-service retirement-related costs: Our defined benefit pension and retiree health costs include several elements impacted by changes in plan assets and obligations that are primarily driven by changes in the debt and equity markets as well as those that are predominantly legacy in nature and related to employees who are no longer providing current service to the Company (e.g. retirees and ex-employees). These elements include (i) interest cost, (ii) expected return on plan assets, (iii) amortization of prior plan amendments, (iv) amortized actuarial gains/losses and (v) the impacts of any plan settlements/curtailments. Accordingly, we consider these elements of our periodic retirement plan costs to be outside the operational performance of the business or legacy costs and not necessarily indicative of current or future cash flow requirements. This approach is consistent with the classification of these costs as non-operating in Other expenses, net. Adjusted earnings will continue to include the service cost elements of our retirement costs, which is related to current employee service as well as the cost of our defined contribution plans.
- Discrete, unusual or infrequent items: We exclude these item(s), when applicable, given their discrete, unusual or infrequent nature and their impact on the comparability of our results for the period to prior periods and future expected trends.
  - Non-Cash Goodwill impairment charge
  - Contract termination costs – product supply
  - Accelerated share vesting - stock compensation expense associated with the accelerated vesting of all outstanding equity awards, according to the terms of the award agreement, in connection with the passing of Xerox Holding's former CEO.
  - Loss on extinguishment of debt

# Non-GAAP Financial Measures

## Adjusted Operating Income (Loss) and Margin

We calculate and utilize adjusted operating income (loss) and margin measures by adjusting our reported pre-tax income (loss) and margin amounts. In addition to the costs and expenses noted as adjustments for our adjusted earnings measures, adjusted operating income (loss) and margin also exclude the remaining amounts included in Other expenses, net, which are primarily non-financing interest expense and certain other non-operating costs and expenses. We exclude these amounts in order to evaluate our current and past operating performance and to better understand the expected future trends in our business.

## Constant Currency (CC)

To better understand trends in our business, we believe that it is helpful to adjust revenue to exclude the impact of changes in the translation of foreign currencies into U.S. dollars. We refer to this adjusted revenue as “constant currency.” This impact is calculated by translating current period activity in local currency using the comparable prior year period's currency translation rate. This impact is calculated for all countries where the functional currency is not the U.S. dollar. Management believes the constant currency measure provides investors an additional perspective on revenue trends. Currency impact can be determined as the difference between actual growth rates and constant currency growth rates.

## Free Cash Flow

To better understand trends in our business, we believe that it is helpful to adjust operating cash flows by subtracting amounts related to capital expenditures. Management believes this measure gives investors an additional perspective on cash flow from operating activities in excess of amounts required for reinvestment. It provides a measure of our ability to fund acquisitions, dividends and share repurchase.

# Adjusted Net Income (Loss) and EPS Reconciliation

| (in millions, except per share amounts)                                      | Three Months Ended<br>March 31, 2023 |                | Three Months Ended<br>March 31, 2022 |                  |
|--|--------------------------------------|----------------|--------------------------------------|------------------|
|  | Net<br>Income                        | Diluted<br>EPS | Net<br>Income                        | Diluted<br>EPS   |
| <b>Reported</b> <sup>(1)</sup>   | \$ 71                                | \$ 0.43        | \$ (56)                              | \$ (0.38)        |
| <b>Adjustments:</b>  |                                      |                |                                      |                  |
| Restructuring and related costs, net   | 2                                    |                | 18                                   |                  |
| Amortization of intangible assets  | 11                                   |                | 11                                   |                  |
| Non-service retirement-related costs   | (1)                                  |                | (7)                                  |                  |
| Contract termination cost - product supply                                   | -                                    |                | 33                                   |                  |
| Income tax on adjustments <sup>(2)</sup>                                     | (1)                                  |                | (13)                                 |                  |
| <b>Adjusted</b>  | <b>\$ 82</b>                         | <b>\$ 0.49</b> | <b>\$ (14)</b>                       | <b>\$ (0.12)</b> |
| Weighted average shares for adjusted EPS <sup>(3)</sup>                      |                                      | 158            |                                      | 156              |
| Dividends on preferred stock used in adjusted EPS calculation <sup>(3)</sup> |                                      | \$ 4           |                                      | \$ 4             |
| Fully diluted shares at end of period <sup>(4)</sup>                         |                                      | 158            |                                      |                  |

(1) Net income (loss) and EPS attributable to Xerox Holdings.

(2) Refer to Effective Tax Rate reconciliation.

(3) For those periods that include the preferred stock dividend, the average shares for the calculations of diluted EPS exclude the 7 million shares associated with our Series A Convertible preferred stock.

(4) Reflects common shares outstanding at March 31, 2023, plus potential dilutive common shares used for the calculation of adjusted diluted EPS for the first quarter 2023. The amount excludes shares associated with our Series A convertible preferred stock, all of which were anti-dilutive for the first quarter 2023.

# Adjusted Effective Tax Rate Reconciliation

| (in millions)                       | Three Months Ended<br>March 31, 2023 |                       |                       | Three Months Ended<br>March 31, 2022 |                         |                       |
|-------------------------------------|--------------------------------------|-----------------------|-----------------------|--------------------------------------|-------------------------|-----------------------|
|                                     | Pre-Tax<br>Income                    | Income Tax<br>Expense | Effective Tax<br>Rate | Pre-Tax<br>(Loss)                    | Income Tax<br>(Benefit) | Effective Tax<br>Rate |
| <b>Reported</b> <sup>(1)</sup>      | \$ 85                                | \$ 14                 | 16.5%                 | \$ (89)                              | \$ (31)                 | 34.8%                 |
| Non-GAAP Adjustments <sup>(2)</sup> | 12                                   | 1                     |                       | 55                                   | 13                      |                       |
| <b>Adjusted</b> <sup>(3)</sup>      | <b>\$ 97</b>                         | <b>\$ 15</b>          | <b>15.5%</b>          | <b>\$ (34)</b>                       | <b>\$ (18)</b>          | <b>52.9%</b>          |

(1) Pre-tax income (loss) and income tax expense (benefit).

(2) Refer to Net Income (Loss) and EPS reconciliations for details.

(3) The tax impact on the Adjusted Pre-Tax Income (Loss) is calculated under the same accounting principles applied to the As Reported Pre-Tax Income under ASC 740, which employs an annual effective tax rate method to the results.

# Adjusted Operating Income (Loss) and Margin Reconciliation

| (in millions)                        | Three Months Ended<br>March 31, 2023 |                 |        | Three Months Ended<br>March 31, 2022 |                 |
|--------------------------------------|--------------------------------------|-----------------|--------|--------------------------------------|-----------------|
|                                      | Profit                               | Revenue         | Margin | Loss                                 | Revenue         |
| <b>Reported</b> <sup>(1)</sup>       | \$ 85                                | \$ 1,715        | 5.0%   | \$ (89)                              | \$ 1,668        |
| <b>Adjustments:</b>                  |                                      |                 |        |                                      |                 |
| Restructuring and related costs, net | 2                                    |                 |        | 18                                   |                 |
| Amortization of intangible assets    | 11                                   |                 |        | 11                                   |                 |
| Other expenses, net                  | 20                                   |                 |        | 57                                   |                 |
| <b>Adjusted</b>                      | <u>\$ 118</u>                        | <u>\$ 1,715</u> | 6.9%   | <u>\$ (3)</u>                        | <u>\$ 1,668</u> |

(1) Pre-tax income (loss)

# Free Cash Flow Reconciliation

| (in millions)                  | Three Months Ended |              |
|--------------------------------|--------------------|--------------|
|                                | March 31,          |              |
|                                | 2023               | 2022         |
| <b>Reported</b> <sup>(1)</sup> | \$ 78              | \$ 66        |
| Less: capital expenditures     | 8                  | 16           |
| <b>Free Cash Flow</b>          | <u>\$ 70</u>       | <u>\$ 50</u> |

(1) Net cash provided by operating activities.

# Other Expenses, net Reconciliation

| (in millions)                               | Three Months Ended |              |
|---|--------------------|--------------|
|   | March 31,          |              |
|   | 2023               | 2022         |
| <b>Reported</b>                             | \$ 20              | \$ 57        |
| Less: non-service retirement-related costs  | (1)                | (7)          |
| Less: contract termination - product supply | -                  | 33           |
| <b>Adjusted</b>                             | <b>\$ 21</b>       | <b>\$ 31</b> |



# Net Income (Loss) and EPS Reconciliation - Historical

| (in millions, except per share amounts)                                      | Year Ended<br>December 31, 2021 |                |                |                  | Q1-22        |                | Q2-22                   |                | Q3-22                   |                | Q4-22         |                | Year Ended<br>December 31, 2022 |     |
|--|---------------------------------|----------------|----------------|------------------|--------------|----------------|-------------------------|----------------|-------------------------|----------------|---------------|----------------|---------------------------------|-----|
|  | Net<br>(Loss)<br>Income         |                | EPS            |                  | Net<br>Loss  | EPS            | Net<br>(Loss)<br>Income |                | Net<br>(Loss)<br>Income |                | Net<br>Income |                | Net<br>(Loss)<br>Income         |     |
|  | Income                          | EPS            | Income         | EPS              |              |                | Income                  | EPS            | Income                  | EPS            | Income        | EPS            | Income                          | EPS |
| <b>Reported</b> <sup>(1)</sup>   | \$ (455)                        | \$ (2.56)      | \$ (56)        | \$ (0.38)        | \$ (4)       | \$ (0.05)      | \$ (383)                | \$ (2.48)      | \$ 121                  | \$ 0.74        | \$ (322)      | \$ (2.15)      |                                 |     |
| Goodwill Impairment <sup>(2)</sup>   | 781                             |                | -              |                  | -            |                | 412                     |                | -                       |                | 412           |                |                                 |     |
| Restructuring and related costs, net   | 38                              |                | 18             |                  | 1            |                | 22                      |                | 24                      |                | 65            |                |                                 |     |
| Amortization of intangible assets  | 55                              |                | 11             |                  | 10           |                | 10                      |                | 11                      |                | 42            |                |                                 |     |
| Non-service retirement-related costs   | (89)                            |                | (7)            |                  | (4)          |                | (7)                     |                | 6                       |                | (12)          |                |                                 |     |
| CEO Accelerated Share Vesting  | -                               |                | -              |                  | 21           |                | -                       |                | -                       |                | 21            |                |                                 |     |
| Loss on early extinguishment of debt   | -                               |                | -              |                  | 4            |                | -                       |                | 1                       |                | 5             |                |                                 |     |
| Contract termination costs <sup>(3)</sup>                                    | -                               |                | 33             |                  | -            |                | -                       |                | -                       |                | 33            |                |                                 |     |
| Income tax on adjustments  | (37)                            |                | (13)           |                  | (4)          |                | (21)                    |                | (17)                    |                | (55)          |                |                                 |     |
| <b>Adjusted</b>  | <b>\$ 293</b>                   | <b>\$ 1.51</b> | <b>\$ (14)</b> | <b>\$ (0.12)</b> | <b>\$ 24</b> | <b>\$ 0.13</b> | <b>\$ 33</b>            | <b>\$ 0.19</b> | <b>\$ 146</b>           | <b>\$ 0.89</b> | <b>\$ 189</b> | <b>\$ 1.12</b> |                                 |     |
| Dividends on preferred stock used in adjusted EPS calculation <sup>(4)</sup> |                                 | \$ 14          |                | \$ 4             |              | \$ 3           |                         | \$ 4           |                         | \$ -           |               | \$ 14          |                                 |     |
| Weighted average shares for adjusted EPS <sup>(4)</sup>                      |                                 | 185            |                | 156              |              | 156            |                         | 157            |                         | 165            |               | 157            |                                 |     |

<sup>(1)</sup> Net (Loss) Income and EPS attributable to Xerox Holdings.

<sup>(2)</sup> Full-year 2021 Net (loss) and EPS include an after-tax non-cash goodwill impairment charge of \$750 million (\$781 million pre-tax), or \$4.08 per share. Third quarter and full-year 2022 Net (loss) and EPS include an after-tax non-cash goodwill impairment charge of \$395 million (\$412 million pre-tax), or \$2.54 per share, respectively.

<sup>(3)</sup> Reflects contract termination costs - termination of a product supply agreement in the first quarter of 2022.

<sup>(4)</sup> For those periods that exclude the preferred stock dividend the average shares for the calculations of diluted EPS include 7 million shares associated with our Series A convertible preferred stock, as applicable.

# Operating (Loss) Income and Margin Reconciliation - Historical

| (in millions)                        | Year Ended<br>December 31, 2021 |                 |        | Q1-22         |                 |        | Q2-22            |                 |        | Q3-22            |                 |         | Q4-22            |                 |        | Year Ended<br>December 31, 2022 |                 |        |
|--------------------------------------|---------------------------------|-----------------|--------|---------------|-----------------|--------|------------------|-----------------|--------|------------------|-----------------|---------|------------------|-----------------|--------|---------------------------------|-----------------|--------|
|                                      | (Loss)<br>Profit                | Revenue         | Margin | Loss          | Revenue         | Margin | (Loss)<br>Profit | Revenue         | Margin | (Loss)<br>Profit | Revenue         | Margin  | (Loss)<br>Profit | Revenue         | Margin | (Loss)<br>Profit                | Revenue         | Margin |
| <b>Reported</b> <sup>(1)</sup>       | \$ (475)                        | \$ 7,038        | (6.7%) | \$ (89)       | \$ 1,668        | (5.3%) | \$ (5)           | \$ 1,747        | (0.3%) | \$ (380)         | \$ 1,751        | (21.7%) | \$ 146           | \$ 1,941        | 7.5%   | \$ (328)                        | \$ 7,107        | (4.6%) |
| <b>Adjustments:</b>                  |                                 |                 |        |               |                 |        |                  |                 |        |                  |                 |         |                  |                 |        |                                 |                 |        |
| Goodwill impairment                  | 781                             |                 |        | -             |                 |        | -                |                 |        | 412              |                 |         | -                |                 |        | 412                             |                 |        |
| Restructuring and related costs, net | 38                              |                 |        | 18            |                 |        | 1                |                 |        | 22               |                 |         | 24               |                 |        | 65                              |                 |        |
| Amortization of intangible assets    | 55                              |                 |        | 11            |                 |        | 10               |                 |        | 10               |                 |         | 11               |                 |        | 42                              |                 |        |
| CEO Accelerated Share Vesting        | -                               |                 |        | -             |                 |        | 21               |                 |        | -                |                 |         | -                |                 |        | 21                              |                 |        |
| Other expenses, net                  | (24)                            |                 |        | 57            |                 |        | 8                |                 |        | 1                |                 |         | (3)              |                 |        | 63                              |                 |        |
| <b>Adjusted</b>                      | <u>\$ 375</u>                   | <u>\$ 7,038</u> | 5.3%   | <u>\$ (3)</u> | <u>\$ 1,668</u> | (0.2%) | <u>\$ 35</u>     | <u>\$ 1,747</u> | 2.0%   | <u>\$ 65</u>     | <u>\$ 1,751</u> | 3.7%    | <u>\$ 178</u>    | <u>\$ 1,941</u> | 9.2%   | <u>\$ 275</u>                   | <u>\$ 7,107</u> | 3.9%   |

<sup>(1)</sup> Pre-Tax (Loss) Income.

# Free Cash Flow Reconciliation – Historical

| (in millions)  |              |              |             |              | Year Ended        |             |               |               | Year Ended   |                   |
|--|--------------|--------------|-------------|--------------|-------------------|-------------|---------------|---------------|--------------|-------------------|
|  | Q1-21        | Q2-21        | Q3-21       | Q4-21        | December 31, 2021 | Q1-22       | Q2-22         | Q3-22         | Q4-22        | December 31, 2022 |
| <b>Reported<sup>(1)</sup></b>                              | \$117        | \$214        | \$100       | \$198        | \$629             | \$66        | (\$85)        | (\$8)         | \$186        | \$159             |
| Less: capital expenditures                                 | 17           | 16           | 19          | 16           | 68                | 16          | 13            | 10            | 18           | 57                |
| <b>Free Cash Flow</b>                                      | <u>\$100</u> | <u>\$198</u> | <u>\$81</u> | <u>\$182</u> | <u>\$561</u>      | <u>\$50</u> | <u>(\$98)</u> | <u>(\$18)</u> | <u>\$168</u> | <u>\$102</u>      |
| Add: one-time contract termination charge - product supply | -            | -            | -           | -            | -                 | -           | 41            | -             | -            | 41                |
| <b>Free Cash Flow - Adjusted</b>                           | <u>\$100</u> | <u>\$198</u> | <u>\$81</u> | <u>\$182</u> | <u>\$561</u>      | <u>\$50</u> | <u>(\$57)</u> | <u>(\$18)</u> | <u>\$168</u> | <u>\$143</u>      |

<sup>(1)</sup> Net cash provided by operating activities.

# Operating Income and Margin – Guidance

| (in millions)                        | FY 2023       |                                |          |
|--------------------------------------|---------------|--------------------------------|----------|
|                                      | Profit        | Revenue (CC) <sup>(2, 3)</sup> | Margin   |
| <b>Estimated</b> <sup>(1)</sup>      | ~\$220        | ~\$7,100                       | ~3.1%    |
| <b>Adjustments:</b>                  |               |                                |          |
| Restructuring and related costs, net | 75            |                                |          |
| Amortization of intangible assets    | 40            |                                |          |
| Other expenses, net                  | 40            |                                |          |
| <b>Adjusted</b> <sup>(4)</sup>       | <u>~\$375</u> | <u>~\$7,100</u>                | 5.0-5.5% |

<sup>(1)</sup> Pre-tax income and revenue.

<sup>(2)</sup> Full-year revenue is estimated to be flat to down low-single-digits, in constant currency. Revenue of \$7.1 billion reflects the high end of the guidance range.

<sup>(3)</sup> See "Constant Currency" in the Non-GAAP Financial Measures section for a description of constant currency.

<sup>(4)</sup> Adjusted pre-tax income reflects the mid-point of the adjusted operating margin guidance range.

# Free Cash Flow – Guidance

| (in millions)                            | FY 2023               |
|--|-----------------------|
| <b>Operating Cash Flow<sup>(1)</sup></b> | At least \$550        |
| Less: capital expenditures               | 50                    |
| <b>Free Cash Flow</b>                    | <u>At least \$500</u> |

*(1) Net cash provided by operating activities.*

**xerox**<sup>TM</sup>